

WESTERN NEW ENGLAND COLLEGE
Office of Student Activities

Statement of Organizational
Privileges and Responsibilities

As President/Chairperson _____,
I hereby acknowledge that I understand the privileges of a Registered Student
Organization as stated below:

1. Use of campus duplicating services;
2. Use of campus bulletin boards and chalkboards;
3. Use of campus mail services;
4. Use of audio-visual equipment;
5. Solicitation of membership on campus under the organization name;
6. Solicitation of funds on campus under the organization name when such solicitation is in accord with the Event Registration Policy;
7. Use of any College facilities for its meetings and activities;
8. Use of college vehicles according to availability; (must attend College Driver's Program)
9. Receipt of relevant publications and inclusion in mailings by the Student Activities Office;
10. Access to special services for organizations, such as Student Leadership workshops and any other services and activities as may be available to and developed for the benefit of registered organizations;

I also understand that as President/Chairperson I have the responsibilities as stated below:

1. To inform members of the organization that they shall be responsible for conforming to all College, local community, state or federal laws and regulations. As President/Chairperson, I will be responsible for the actions of the members of the organization;
2. To activate my organization on a timely fashion, adhering to Student Senate guidelines;
3. To insure that the student activities fees allocated to the organization are expended appropriately. Funds may be revoked if

there is a violation of college, community, state or federal laws or regulations;

4. To sign any Campus Events Scheduling Form upon which the President/Chairperson's signature is required;
5. To insure that prompt payment is made for any financial business incurred by the organization and be held individually responsible for ensuring payment is made.
6. To inform the Office of Student Activities of any changes in Organization officers, advisor (s) and their addresses or phone numbers.

Signature of President/Chairperson

Date