



## Western New England College Department of Public Safety

### MEMORANDUM

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### Campus Police Officer

Responsibilities will be to protect the campus community and property; to help to ensure an educational environment that is conducive to learning; and help maintain peace; the prevention of crime; maintain traffic and parking regulations; investigate incidents, complaints and crimes; and enforce campus rules and regulations, as well as Federal, State and municipal laws and ordinances.

A Bachelor's Degree in Criminal Justice and specialized training relating to the position preferred. Must possess an Associate's Degree in Criminal Justice and an approved Massachusetts police academy. Two years experience in law enforcement desired, preferably on a college campus. Must possess a valid Class D driver's license. Must be able to obtain certification in basic first aid and CPR. Must be able to obtain Special Police authority in accordance with requirements set forth by the Massachusetts State Police. Must be able to obtain a Massachusetts License to Carry Firearms – Class A Large Capacity permit in accordance with Massachusetts General Law Chapter 140, Section 131.

Must be able to pass a psychological examination and psychologically supportive individual interview. Must be able to pass random drug testing. Excellent fringe benefits including tuition remission for employee, spouse and dependent children.

Send cover letter, resume and three reference with contact information to: Gregory C. Michael, Executive Director of Human Resources and The Career Center, Western New England College, 1215 Wilbraham Road, Springfield, MA 01119. Accepting applications until position is filled. Western New England College is an Equal Opportunity Employer.

6-5-08